

# THE HUTCHINS SCHOOL PARENTS' ASSOCIATION



Meeting Minutes: 9<sup>th</sup> August 2022

Boardroom, 6.30pm

Meeting Opened: 6:35pm

## **Present:**

Rob McEwan, Dayana Baker, Courtney Bell, Laura Machin, Alli McShane, Hayley Baker, Shirl Badenach, Camilla Fox, Louissa Johnson.

## **Apologies:**

Louise Christie, Anthony Gunton, Krysta Brocklehurst.

## **Acceptance of Previous Minutes:**

Moved – Hayley Baker  
Seconded – Courtney Bell

## **President's Report:**

Discussion of issues by the President below in Actions from previous minutes.

High Tea was very successful. Lovely afternoon. Maybe next year we will book in the date earlier, advertise it earlier.

Looking to move the Community event to first term from next year. We will alternate every second year with the Fair. Looking to have a Fair in 2023.

Dayana would like to propose that the Fair for 2023 be on the same date that was previously used for the Blokes and Spokes. The Friday night of a

March weekend, a twilight event. Maybe the 3<sup>rd</sup> or 17<sup>th</sup> of March 2023?  
Dayana will email Jenna to lock in a date.

As Lou is present here tonight, another big thank you to



## Balance Sheet as at 4 August 2022

2022	2023
\$	\$
<b>Assets</b>	
Current Assets	
53,288	53,814
<u>53,288</u>	<u>53,814</u>
308,780	263,480
<u>308,780</u>	<u>263,480</u>
<b>Total Current Assets</b>	
<b>Total Assets</b>	

The Hutchins School Parent's Association

Income & Expense Statement

For the period ended 4 August 2022

	2022	2022	
	\$	\$	
<b>INCOME</b>			
	32,711	67,732	Tuckshop Profit
	27	40	Interest
	226	55	Clothing Pool & Crested Sales
	19,341	19,450	Parent Subscriptions
	59	6,011	Fundraising Functions Net Profit
<b>Total Income</b>	<b>62,364</b>	<b>103,688</b>	
<b>EXPENSES</b>			
audit Fees	500	350	

Headmaster's Report:

In Summary:

A lot of illness throughout the School over winter months; multiple members of staff needing to cover each other. Continuing to deal with covid and illness as best we can.

### **Actions arising from Previous minutes:**

1. Blokes and Spokes – Never say never again, but for now not going ahead with this event in 2023. Acknowledgement of all the hard work Anthony Gunton has put in to organising this event in the past.
2. Parent help for ELC and JS Grandparents Days. Jenna from marketing would like parents to help with registration; morning tea and the book stall at the ELC day. ELC Grandparents day is Wednesday 21<sup>st</sup> September, JS Grandparents day is Thursday 29<sup>th</sup> September. An Edsmart will be sent out asking for volunteers.
3. Change in book list arrangements for the Junior school in 2023. New arrangements will reduce hard copies, increase copies available in class rooms and online. Looking at more ebooks. Some people may still want hard copies. There will be more options available.
4. Discussion about the Father's Day stall on the 1<sup>st</sup> of September. Camilla is purchasing items for this stall. We will aim to have a 'wrapping' day beforehand. An Edsmart will be sent out asking for volunteers, and then another Edsmart reminding parents about stall.

### **Other Business**

1. Alli and Dayana have been speaking to Richard Davies about the new data base for volunteers. From those discussions it has become obvious that a lot of people don't know what is involved in being a volunteer. The data base will give this information. Parents will be able to put down their names early in year.

Meeting Closed: 7.45 pm

Next Meeting: Tuesday 20<sup>th</sup> September 2022

## **Important Dates 2022**

MS/SS Grandparents Day

Postponed due to Covid

ELC Grandparents Day

Wednesday 21<sup>st</sup> September

JS Grandparents Day

Thursday 29<sup>th</sup> September

## **PA Meeting Dates**

Term 1

Tue 1 March – Boardroom, 6.30  
Tue 15 March – AGM, Conference  
Centre, 6.30

Term 2

Tue 10 May - Boardroom, 6.30  
Tue 21 June - Boardroom, 6.30

Term 3

Tue 9 August - Boardroom, 6.30  
Tue 20 September - Boardroom,  
6.30

Term 4

Tue 18 October - Boardroom, 6.30  
Tue 15 November - Boardroom,  
6.30