



	National ESOS Code: Standard 4
	July 2015
	February 2020

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- The education agent accurately provide marketing materials

The School will not accept an agent if:

- engages in or has
- deliberately attempted to cause or attempt to cause the enrolment of a child/children to be believed or
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The School may receive a letter of enrolment if the education agent has not been engaged by the School to formally recruit on the School's behalf, and the agent would fall outside the scope of the agreement.

A list of education agents from whom the School has formal written agreements are listed on the home page of the School's website and is readily available to the public. Agents are regularly reviewed and renewed. The agency list is a dynamic list and will change according to Agent Agreement review process.

Information to provide:

- Agency name
- Name of principal
- Legal entity of agency
- Street address(es) of agency
- Contact details

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This page is to be kept for future reference.

The master copy of this document is in PDF form. All pages are controlled.

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Headmaster

