Hutchins Parents Association 
General Meeting Minutes – 18
th
 September, 2021 
 
3 | Page 
 
PA Information 
o Members encouraged to consider positions for 2022 
o Suggestion to add wording to constitution for positions to hold a 2-year 
tenure (with option to extend) 
o Thank you to Anna Yard-Cumming 
Motion 
$100 for a gift for Anna as a thank you for her long-standing service to the 
Parents Association 
▪ Moved By: Alli McShane 
▪ Seconded By: Lou Christie 
▪ Accepted by Meeting 
 
Alli write wording 
for constitution 
for 2022 AGM 
 
 
Alli to organise 
gift 
Lost Property Blitz 
x Offer of PA to collect all lost property and put in the auditorium (or alternative 
space) for parents/students to collect on the day 
x Week 2 or 3 
x Wednesday 20
th
 October, times TBC 
x Alli to draft an Edsmart to send to PA 
Alli - EdSmart 
Community Group 
x Update from Richard re Volunteer management system which is currently being 
developed 
x Data exists in several areas which needs consolidating 
x Single page for nominating area to volunteer. 
x Suggestion to include information about each item and examples of each item 
x